

## **Instructions on applying for *Certificate of Passing Thesis Defense***

The students who passed the thesis defense and filed the thesis, but currently haven't received Degree Certificate, can apply for Certificate of Passing Thesis Defense:

**1. Reception Time:**

Mon. – Fri. : 8:00am –17:30pm

**2. Reception Location:**

Room 328, Chen Rui Qiu Building

**3. Required Materials:**

Students do not need to submit paper materials, but need to complete the following items on the Education Information Management System:

- a) Has Uploaded the archived thesis;
- b) The result of thesis defense has been reviewed online by their academic department.