Flowchart of International Review and Defense for Doctoral Dissertation

Time	Graduate School	School & Department	Doctoral Candidate
Within 1 year after submitting dissertation proposal			**Application** The doctoral candidate and supervisor apply for international review and defense
	Filing Graduate School submits name list	**Approval by School or Department** Application should be approved by dissertation steering committee or designated dean or director	
	Initial Review plagiarism check	Internal Check (by supervisor and department)	**Upload Dissertation** Upload a required version for evaluation to Postgraduate Information System (PIS)
2 months before defense			**Submit Dissertation for Review** Download and fill in the Application Form for International Review and Defense, submit it along with the dissertation to school and graduate school.
	Review	**Invite Referees** The supervisor or dissertation steering committee name the candidates for referees and discipline will review. There should be at least 3 experts (Tenure-track or Senior Lecture or above, at least one Tenured Professor) as referees.	
		Dispatch Dissertation, Collect Results Each school will name someone to dispatch, track progress, collect and summarize the feedback and comments.	
	Type-in Fill in the review outcome to PIS	**Inform Feedback and Review Results** Each school will name someone to inform the feedback and review results to the supervisor and doctoral candidate. The dissertation steering committee and discipline will decide whether the candidate can enter defense.	
	Random Check	**International Defense** The defense examining committee consists of 5-7 experts, at least 1 international expert or 2 Tenure-track or Senior Lectures from overseas. The other requirements are the same with the "Doctoral Dissertation Defense Process".	