Flowchart for Pre-Defense of Doctoral Dissertation

Time	Graduate School	School/Department/Supervisor	Ph D Candidate
3 Months Before Pre-Defense		**Form a Pre-defense Committee** The discipline forms a pre-defense committee consisting of 5 experts (associate professors with Ph D, or higher) in the field, with one primary expert who chairs the defense. A secretary in charge of organizing the pre-defense and defense. The supervisor of the doctoral candidate has to present at the pre-defense but not as a member of the examining committee.	1. Finished all the courses in the doctoral program with qualified scores and enough credits. 2. Passed the thesis proposal and annual reports. 3. Finished writing the thesis and approved by the supervisor.
10 Days Before Pre-Defense	Random Inspection	**Doctoral Degree Pre-Defense** 1. Candidate gives a presentation on the content, innovation and key conclusions of the dissertation. 2. The supervisor makes a comprehensive briefing on candidate's research. 3. Examining Committee members challenge the candidate and examine his innovation, academic capability, workload, underlying	**Submit Pre-Defense Files** Draft of dissertation, dissertation proposal, signed Dissertation Proposal Approval Form with comments, signed Annual Report. **Qualified** **Qualified** but subject to minor revision **Fail** requiring major revision and resubmission to supervisor **Dissertation Evaluation**